



Donation Request Form

Minot Magic City Lions

This form is to be used for all funding, sponsorship, and volunteer requests. Please note the Magic City Lions business meetings are held the second Tuesday of each month. Requested will be discussed at business meetings.

Please print or type all information requested. Incomplete forms will not be considered.

Organization Information

Name of organization: _____

Mailing address: _____

Website: _____

Is this a 501(c)(3) organization? Yes No If yes, what is your EIN? _____

Mission statement or organizational goals:

Contact Information

Name: _____ Relationship to organization: _____

Phone number: _____ Email address: _____

Request Information

What are you requesting (mark all that apply)? Donation Volunteers Sponsorship

Monetary Donation

What donation amount is requested?

Any donation request of \$5,000.00 or more will require an in-person presentation

Would you accept a dollar amount less than what you are requesting? Yes No

If no, please explain why:

Item/Product Donation

What item/product are you requesting?

What will it be used for?

Volunteer/Service Request

Date volunteers are needed: _____

Number of volunteers needed: _____ Number of hours needed: _____

Time of day for volunteer work: Morning Afternoon Evening/Night

What date do you need the monetary, product, or service contribution by? _____

Magic City Lions focuses on supporting efforts that relate to the following: vision, youth, disaster relief, humanitarian, diabetes, hunger, environment, and childhood cancer. Please explain how your request will relate to one or more of our focus areas.

Have you received funds from the Magic City Lions in the past? Yes No

If yes, when was your last request? _____ Amount: _____

Donation Request Details

How will funding/products/volunteer time be used?

What target population will be help through this donation (age, city, county, etc.)?

If your funding request is approved, how will the money specifically impact your event/project?

What type of recognition will your organization provide to the Magic City Lions if awarded funds?

Does your organization have an affiliation to the Magic City Lions? Yes No

If yes, please explain:

Attachments (please provide if applicable)

- Any promotional or educational materials you think would help in our decision-making process
- List of organization or project's leaders (board president, project manager, advisor, etc.)

Please submit donation requests to:

Via mail

Magic City Lions | PO Box 782, Minot, ND 58702

Via email

magiccitylionsclub@gmail.com

Funding requests must be submitted no later than 30 days before the contribution is needed. If your request is \$5,000.00 or more, requiring an in-person presentation, please consider this in your timeline for funding. Please mention this at submission of your request. We cannot guarantee that incomplete or late requests will be honored.

Club Use Only

Date Received: _____ *Date of Business Meeting:* _____ *Results:* _____

Notes: